

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION
ADVISORY COMMITTEE MEETING
JANUARY 28, 2003 7:00 P.M.
457 E. CALAVERAS BLVD, MILPITAS CA 95035
COMMUNITY CENTER ROOM 7 & 8**

I. ROLL CALL

II. APPROVAL OF THE MINUTES: June 27, 2002 SPECIAL MEETING

III. PUBLIC INPUT

Members of the audience are invited to address the Recycling and Source Reduction Advisory Committee on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under two minutes. As an item not on the agenda, no response is required of City staff or the Committee; however, the Committee may place the item on the agenda for a future meeting.

IV. ANNOUNCEMENTS

V. APPROVAL OF AGENDA

VI. NEW BUSINESS

1. COMMITTEE BY-LAWS
2. ELECTION OF OFFICERS
3. DISPOSAL REDUCTION ACHIEVEMENT
4. COMMITTEE BUDGET FISCAL YEAR 2002 – 2003
5. COMPUTER RECYCLING
6. PROPOSED RESIDENTIAL SCAVENGING ACTION PLAN

VII. STAFF REPORTS

7. AUDIT RESULTS
8. NEW RATES
9. SOLID WASTE DIVERSION ACTIVITIES

VIII. ROUNDTABLE / ANNOUNCEMENTS

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

VI. NEW BUSINESS

1. COMMITTEE BY-LAWS

BACKGROUND: Changes in the by-laws resulting from recent council actions to be presented by the City Clerk.

RECOMMENDATION: Discuss as needed and provide direction as appropriate.

2. ELECTION OF OFFICERS: The existing by-laws state that a Chairperson and Vice Chairperson will be annually selected at the first meeting of the year for a term of one year.

RECOMMENDATION: Discuss as needed and elect the Chairperson and Vice Chairperson.

3. DISPOSAL REDUCTION ACHIEVEMENT

BACKGROUND: The California Waste Integrated Management Act of 1989 required all cities to reduce disposal to landfills by 50% by the year 2000. The **preliminary** results for the 2001 Milpitas diversion is 52%. The diversion is calculated based upon a state formula considering population, sales tax, and employment which is used to estimate total potential waste generation. The primary reason for the decline from 56% in 2000 is due to a 15% drop in sales tax revenues. The report is due to the State on January 31.

RECOMMENDATION: Discuss as needed. Note receipt and file.

4. COMMITTEE BUDGET FISCAL YEAR 2002 – 2003

BACKGROUND: The RASRAC Commission has a budget of \$600 for fiscal year 02-03 through the City Manager's budget for funding workshops , memberships or training activities.

Committee members may attend one conference or workshop located within the San Francisco Bay Area each year in conformance to City Council Resolution No. 6094. The conference subject matter must pertain directly to the function of the Committee. Included in the agenda packet is a copy of the Council Resolution.

RECOMMENDATION: Discuss as needed. Note receipt and file.

5. COMPUTER RECYCLING

BACKGROUND: Computer components contain heavy metals which can have negative impacts to the environment if improperly disposed. At the February 5, 2002 meeting, the City Council adopted Resolution #7139 supporting the Principles of the Product Stewardship Institute. At the same meeting, the Council adopted a city procurement policy titled the Environmentally Preferable Procurement Policy. Copies of these documents are available upon request.

RECOMMENDATION: Discuss as needed. Note receipt and file.

6. PROPOSED RESIDENTIAL SCAVENGING ACTION PLAN

BACKGROUND: At the RASRAC meeting, staff will discuss a draft proposal for comments.

RECOMMENDATION: Discuss as needed and provide suggestions.

VII. STAFF REPORTS

7. AUDIT RESULTS

BACKGROUND: Hilton Farnkopf and Hobson completed audits of household dump day, franchise revenue, and BFI performance levels. The findings and recommendations included:

- a. Household Dump Day
 - i) Incorrect reporting led to an overcharge by BFI for 1999 and 2000 household dump day charges. Reimbursed the City a total of \$197,810 for overcharges.
- b. Performance Levels
 - i) The number of complaints and safety-related issues generally occur less frequently than the industry averages. The most common complaint is "missed pick-up". Included additional performance-related items in the BFI contract.
- c. Franchise Revenue
 - i) Franchise fee calculations were based upon gross billings instead of actual billings as required, resulting in an overpayment by BFI. City reimbursed BFI \$19,506 for franchise fee overpayment.

RECOMMENDATION: Note receipt and file.

8. NEW RATES

BACKGROUND: As prescribed in the BFI contract, rates may be adjusted in alternate years based upon consumer price index (CPI) changes and extraordinary costs incurred. As a result of the Household Dump Day audit, cost reimbursements of the residential sector resulted in no collection rate increases. Optional cart rental and bulky service pick-up increased by 4.5%. The commercial customer rates increased 4.5 to 13 %.

Other program changes include:

- a. Additional performance penalties
- b. Advance rate review process by one month to September
- c. Allow recyclable collection by not BFI firms for: cardboard, mixed paper, scrap metal, and clean wood
- d. Saturday commercial recycle collection
- e. Elimination of City household dump day tonnage penalties
- f. Addition of small residential stabilization fee component to buffer anticipated future extraordinary costs from hazardous waste and landfill improvements.

The changes were adopted by the City Council on December 17, 2002.

RECOMMENDATION: Note receipt and file.

9. SOLID WASTE DIVERSION ACTIVITIES

BACKGROUND: Recent program work areas include the following:

- Global Village, May 18, 2002; distributed 400 recycling and source reduction items and information packets.
- Fourth of July Parade, Main Street; distributed 800 lollipops with tagged reference to the Recycling Hotline, 586-2680.

- Partnered with BFI to conduct successful School Beautification Event at Burnett Elementary on October 12, 2002. Volunteers planted 19 trees on school grounds, built raised flower beds and cleaned cafeteria and other common areas.
- Applied for and received \$36,210 in grant funding from the State Dept. of Conservation (DOC) to promote bottles and cans recycling, per AB2020 (CA Redemption Bill).
- Matched \$30,000 of DOC funding for total of \$60,000 residential outreach plan and activities through June 2003.
- Used \$6,210 of above grant funding to purchase plastic recycled-content recycling and trash container for City Hall work areas.
- Participated in intra-departmental outreach for Pollution Prevention Week, September 16 – 22, 2002, including distribution of County door hanger warning against diazinon and Dursban use, and promotion of environmentally preferable practices and the City's annual Creek Clean-up on September 22.
- Produced and mailed America Recycles Day (November 15) postcard reminder to all residents about the curbside recycling program.
- Began production of commercial outreach campaign (built photo library, wrote fact sheets, began planning for March 21 recycling reception – announcement enclosed; RASRAC members will receive mailed invitations in early March).
- Began production of residential outreach about increased plastic recycling for containers #3 - #7, including polystyrene (Styrofoam). Mailer due to all residences in late-February.
- Created multi-lingual motor oil recycling flyer and letter targeted by apartment complex name to promote proper disposal and recycling of used motor oil.
- Promoted holiday collection schedules and tree recycling via *Milpitas Post* advertisements, City media (Cable TV-15, 1620AM, and www.ci.Milpitas.ca.gov). BFI collected 21.55 tons of holiday trees at the curb and in apartment complexes between 12/26/02 and 1/10/03.
- In conjunction with the City's *Recycling & Composting Project*, staff worked with BFI to award \$7,500 in BFI mini-grants to MUSD elementary school science specialists in October 2002. Next funding cycle expected to award same amount in March 2003.
- Produced the Spring 2003 edition of *Reusable & Wet News for Schools*, enclosed.
- Scheduled "edutainment" recycling and composting assemblies in six of nine MUSD elementary schools.
- Opened contact with MUSD curriculum coordinators and wrote project summary sheet to expand the *Recycling & Composting Project* into the middle schools.
- Continued participation on City task force regarding code enforcement of solid waste and urban run off matters.
- Attended Recycling and Waste Reduction Commission meetings.
- Conducted three BFI Customer Service training sessions, including residential service improvement, tips on City billing system access, and Household Dump Day information.
- Continued random residential field inspections of solid waste services.

RECOMMENDATION: Note receipt and file.

VIII. ROUNDTABLE / ANNOUNCEMENTS

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

RASRAC January 28, 2003

Agenda Packet Materials

1. Agenda January 28, 2003
2. Unapproved Minutes June 27, 2002
3. Item #1 - RASRAC By-laws
4. Item #4 - Council Resolution # 6094 establishing a conference policy for commission, boards, and committees
5. Miscellaneous
 - a. Eco-Pass (VTA bus, light-rail, and ADA Paratransit)
 - b. Reusable and Wet News for Schools Newsletter
 - c. Spring into Recycling Event March 21, 2003

Materials to be handed out at the meeting

6. Item #6 - Proposed Scavenging Action Plan

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION
SPECIAL MEETING
FEBRUARY 7TH, 2003; 2:00 PM
2122 OLD CALAVERAS RD.**

**For further information call John Armando 408-934-1847 or 408-483-8954 (mobile)
CASUAL DRESS**

I. ROLL CALL

II. TOUR OF RAISCH RECYCLE FACILITY

III. ADJOURNMENT

Directions:



From Milpitas City Hall:

1. Travel Eastbound on Calaveras Blvd.
2. Turn Left on Evans Road
3. Turn right on Old Calaveras Blvd.

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION
SPECIAL MEETING
FEBRUARY 28TH, 2003; 2:00 PM
BFI RECYCLERY AND NEWBY ISLAND
1601 DIXON LANDING ROAD**

For further information call Marilyn Nickel 408-586-3347 or Guisselle Nunez 408-432-1234

Attire: comfortable outdoor wear and jackets (dress shoes not recommended--could be muddy, etc.)

I. ROLL CALL

II. TOUR OF BFI - Compost Facility

III. ADJOURNMENT

Directions:

From Milpitas City Hall:

1. Travel north bound on Milpitas Blvd.
2. Turn left at Dixon Landing Road and cross the freeway.
3. Meet in Recyclery parking lot (off the main road). Someone from BFI will meet us there.



**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION
ADVISORY COMMITTEE MEETING
JULY 22, 2003 7:00 P.M.
455 E. CALAVERAS BLVD, MILPITAS CA 95035
COMMITTEE CONFERENCE ROOM**

I. ROLL CALL

**II. APPROVAL OF THE MINUTES: January 28, 2003
February 7, 2003
February 28, 2003**

III. PUBLIC INPUT

Members of the audience are invited to address the Recycling and Source Reduction Advisory Committee on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under two minutes. As an item not on the agenda, no response is required of City staff or the Committee; however, the Committee may place the item on the agenda for a future meeting.

IV. ANNOUNCEMENTS

V. APPROVAL OF AGENDA

VI. OLD BUSINESS

1. COMMITTEE BY-LAWS
2. RESIDENTIAL SCAVENGING PLAN

VII. NEW BUSINESS

1. COMMITTEE BUDGET FISCAL YEAR 2003 – 2004
2. LEGISLATION UPDATE
3. COUNTY REORGANIZATION
4. 2002 DIVERSION DISCUSSION

VIII. STAFF ACTIVITIES

1. SOLID WASTE DIVERSION ACTIVITIES

IX. ROUNDTABLE / ANNOUNCEMENTS

X. FUTURE AGENDA ITEMS

XI. ADJOURNMENT

VI. OLD BUSINESS

1. COMMITTEE BY-LAWS

BACKGROUND: The City Clerk will be submitting most or all of the Commissions by-laws to the Council in the near future.

RECOMMENDATION: Discuss as needed. Note receipt and file

2. RESIDENTIAL SCAVAGING PLAN:

BACKGROUND: At the direction of City Council, staff created an action plan to address scavenging of residential curbside recyclables. Scavenging is the unauthorized collection of recyclables from recycle containers controlled and owned by others. Milpitas Municipal Code, V-200-7.60 states that no person, other than an authorized contractor, shall remove recyclables which have been placed at a designated recycling collection location. Staff's action plan and completed elements are included in the agenda packet. To be implemented this summer, the plan includes: coordination with Police Dept., flyer with Spanish, Chinese, Vietnamese translations and billing message.

RECOMMENDATION: Discuss as needed. Note receipt and file.

VII. NEW BUSINESS

1. COMMITTEE BUDGET FISCAL YEAR 2003 – 2004

BACKGROUND: The RASRAC Commission has a budget of \$600 for fiscal year 03-04 through the City Manager's budget for funding workshops, memberships or training activities.

Committee members may attend one conference or workshop located within the San Francisco Bay Area each year in conformance to City Council Resolution No. 6094. The conference subject matter must pertain directly to the function of the Committee. Included in the agenda packet is a list of upcoming solid waste and recycling related events.

RECOMMENDATION: Discuss as needed. Note receipt and file.

2. LEGISLATION UPDATE

BACKGROUND: Legislation has evolved regarding the following topics: universal waste, construction and demolition, alternative cover and e-waste. Included in the agenda packet is a chart providing additional information.

RECOMMENDATION: Discuss as needed. Note receipt and file.

3. COUNTY REORGANIZATION

BACKGROUND: In response to a shrinking budget the Recycling and Waste Reduction Commission (RWRC) of Santa Clara County will be taking on some of the responsibilities previously handled by the Pollution Prevention Committee. RWRC is considering a name change to reflect an expanded mission including green business and waste-related pollution prevention issues. Following the new mission statement and name change, bylaws will be revised and an ordinance change will be recommended to the County Board of Supervisors.

RECOMMENDATION: Discuss as needed. Note receipt and file.

4. 2002 DIVERSION DISCUSSION

BACKGROUND: The California Waste Integrated Management Act of 1989 required all cities to reduce disposal to landfills by 50% by the year 2000. The 2001 diversion is 52%. A preliminary calculation, based upon information and estimates we now have, is that Milpitas may fall below the 50% level for 2002. The diversion is calculated based upon a state formula considering population, sales tax, and employment which is used to estimate total potential waste generation. The primary reason for the decline is a preliminary estimate sales tax revenue decrease of as much as 14% which may cause the diversion to drop to the mid to high 40% range. We will be obtaining more refined information from the state for the calculation shortly.

RECOMMENDATION: Discuss as needed. Note receipt and file.

VIII. STAFF ACTIVITIES

1. SOLID WASTE DIVERSION ACTIVITIES

BACKGROUND: Recent program work areas include the following:

- 2003 Arbor Day Celebration/Compost Giveaway, April 26 at Yellowstone Park. Event highlights: information booth of City and County environmental programs and educational items; coordination with BFI Waste Services to distribute 1,540 compost bags to 770 households.
- 2003 Fourth of July Parade, Main Street; distributed 1,200 lollipops with tagged reference to the Recycling Hotline, 586-2680.
- Began planning for a School Beautification Event at Rose Elementary, tentatively scheduled for October 25, 2003.
- Applied for and received \$17,977 in grant funding for fiscal year 2004 from the State Dept. of Conservation (DOC) to promote bottles and cans recycling, per AB 2020 (CA Redemption Bill).
- Began intra-departmental outreach for Pollution Prevention Week, September 15 – 21, 2003, to include citywide promotion of environmentally preferable practices and the City's annual Creek Clean-up on September 20.
- Completed commercial outreach campaign for fiscal year 2003 (photo library, translated fact sheets and posters, and a March 21 reception honoring successful recycling efforts). Report included in agenda packet.
- Completed residential outreach campaign for fiscal year 2003, including messages about increased plastics recycling for containers #3 - #7, including molded polystyrene (Styrofoam). Major elements: America Recycles Day, Nov. 15 postcard; *Recycling Scene* newsletter with magnet; four-page *Milpitas Post* advertising insert; doorhanger reminder. Report included in agenda packet.
- BFI awarded \$3,200 in mini-grant funding to 5 elementary school science classrooms through the City's *Recycling & Composting Project* in February 2003. Next funding cycle may award up to \$3,500 by October 2003.
- Began development with MUSD curriculum coordinators and 14 volunteer teachers to expand the *Recycling & Composting Project* into the middle schools (flyer enclosed).
- Continued participation on City task force regarding code enforcement of solid waste and urban run off matters.

- Participated with representation at Technical Advisory Committee meetings.
- Participated with representation at Public Education Subcommittee meetings.
- Participated with representation at Household Hazardous Waste Subcommittee meetings.
- Continued monthly coordination meetings with BFI Waste Services and tracked service issues and planning expectations.

RECOMMENDATION: Note receipt and file.

IX. ROUNDTABLE / ANNOUNCEMENTS

X. FUTURE AGENDA ITEMS

XI. ADJOURNMENT

RASRAC July 22, 2003

Agenda Packet Materials

1. Agenda July 22, 2003
2. Unapproved Minutes for January 28, February 7 and February 28, 2003
3. Item #1: Residential Scavenging action plan, informational flyer, billing message and newspaper article.
4. Item #2: Solid waste and recycling workshops, conferences and events list
5. Item #3: Legislation chart
6. Item #4: Staff Activities: School expansion flyer; FY2003 Residential & Commercial Campaign Report, Residential & Commercial newsletters, newspaper advertising.

**CITY OF MILPITAS
REGULAR RECYCLING AND SOURCE REDUCTION
ADVISORY COMMISSION MEETING
OCTOBER 28, 2003 7:00 P.M.
455 E. CALAVERAS BLVD, MILPITAS CA 95035
COMMITTEE CONFERENCE ROOM**

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF THE MINUTES: July 22, 2003

IV. PUBLIC INPUT

Members of the audience are invited to address the Recycling and Source Reduction Advisory Committee on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under two minutes. As an item not on the agenda, no response is required of City staff or the Committee; however, the Committee may place the item on the agenda for a future meeting.

V. ANNOUNCEMENTS

VI. APPROVAL OF AGENDA

VII. OLD BUSINESS

1. COMMITTEE BY-LAWS UPDATE
2. RESIDENTIAL SCAVENGING PLAN UPDATE

VIII. NEW BUSINESS

1. LEGISLATION UPDATE
2. ODOR ISSUE INFORMATION
3. NDFE AMENDMENT FOR ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS)
4. FACILITY TOURS

IX. STAFF ACTIVITIES

1. SOLID WASTE DIVERSION ACTIVITIES

X. ROUNDTABLE / ANNOUNCEMENTS

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

VII. OLD BUSINESS

1. COMMITTEE BY-LAWS UPDATE

BACKGROUND: Council approved amendments to the commission bylaws at the August 18, 2003 Council meeting. A copy of the approved amendment is in the Commission's packet.

RECOMMENDATION: Discuss as needed. Note receipt and file.

2. RESIDENTIAL SCAVAGING PLAN UPDATE

BACKGROUND: Staff created and implemented an action plan to address scavenging of residential curbside recyclables. Outreach on the system was distributed by residential mailouts, bill inserts, and ads in the paper. The Police Dept has responded to 19 calls since January 2003. Three of these calls were at non-residential sites. Police witnessed three scavenging events and gave flyers and verbal warnings. Seven reports were written. Citations may be issued to repeat offenders. The system is in place and seems to be working.

RECOMMENDATION: Discuss as needed. Note receipt and file.

VIII. NEW BUSINESS

1. LEGISLATION UPDATE

BACKGROUND: Background: SB 20, addressing disposal of electronic waste such as TVs and computer monitors, was approved by the Governor on September 24, 2003. The bill has several components including civil liability for violations, specific criteria for exporters of electronic waste, California Integrated Waste Management Board to establish state-wide e-waste recycling goals, retailers to collect disposal fee ranging from \$6-\$10 for tvs and computer monitors, and manufacturers to develop consumer info on where and how to return, recycle, dispose of monitors and tvs.

RECOMMENDATION: Discuss as needed. Note receipt and file.

2. PUBLIC HEARING ON ODOR

BACKGROUND: At the City Council's request, a public hearing was held on October 7, 2003 to receive information on odors within the City from local residents, potential odor sources and regulatory agencies. Those in attendance included the Bay Area Air Quality Management District (BAAQMD), City of San Jose Local Enforcement Agency (LEA), California Integrated Waste Management Board, Browning-Ferris Industries, Calpine Corp, Cargill Salt Ponds, Zanker Road Landfill and San Jose Water Pollution Control Plant. Discussion topics included odor regulatory agency responsibilities, Newby Island Compost facility history, potential odor site map, odor incident testimonies and a request for a comprehensive action plan. Council approved a motion for all odor generating sources and enforcement agencies to prepare a comprehensive action plan for a solution to odor incidents generated by any source. Draft minutes from the Council meeting are included in the packet. City staff was directed to coordinate these efforts with a status report back to the Council, which is scheduled for the November 4 Council meeting.

RECOMMENDATION: Discuss as needed. Note receipt and file.

3. NON-DISPOSAL FACILITY ELEMENT (NDFE) AMENDMENT FOR ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS)

BACKGROUND: Environmental Management System (EMS) is a recycling and processing facility located at 945 Ames Avenue. The City of Milpitas issued a Conditional Use Permit in September 2001, approving the operation of a recycling facility on the site. Operation consists of accepting material disposed of in rental debris boxes that are taken to and picked up from construction sites. The Use Permit was amended in Dec. 2002 to allow the general public to access the site to drop-off recyclable materials. The County has authority to permit solid waste operations and will be issuing a permit identifying this as a sorting and processing facility. Wet solid waste (garbage) will not be accepted at this facility. The County's General Plan includes a Non-Disposal Facility Element (NDFE) that identifies sorting and processing facilities. The City has submitted an application to amend the County's NDFE to include the EMS facility.

RECOMMENDATION: Discuss as needed. Note receipt and file.

4. FACILITY TOURS

BACKGROUND: In February 2003, the RASRAC Commission toured the Newby Island landfill/recycling facilities and the Raisch-Gradeway quarry/recycling facility. Staff can arrange additional tours if desired. Options include Zanker Road Solid Waste/Composting facility, Newby Island Compost Facility, and the Sunnyvale Smart Station.

RECOMMENDATION: Discuss as needed and direct staff appropriately.

IX. STAFF ACTIVITIES

1. SOLID WASTE DIVERSION ACTIVITIES

BACKGROUND: Recent program work areas include the following:

- School Beautification Event at Rose Elementary, scheduled for October 25, 2003 from 9 a.m. to 2 p.m. Activities include planting trees and flowers, litter pick-up, and other beautification tasks.
- Pollution Prevention Week, September 15 – 21, 2003, Outreach included citywide distribution of door hangers and flyers promoting environmentally preferred practices and the City's annual Creek Clean-up on September 20. Over 300 volunteers collected 2.26 tons of debris from Berryessa, Wrigley Ford, and Coyote creeks.
- BFI awarded \$3,500 in mini-grant funding to 6 elementary school science classrooms through the City's *Recycling & Composting Project* in February 2003. Next funding cycle may award up to \$3,500 by February 2004.
- *Reusable & Wet Newsletter* was mailed to all elementary and select middle school science teachers in September. The newsletter included information for BFI mini-grant applications, Earthcapades assemblies, and other environmental programs offered to school teachers (see attached newsletter).
- Received County's new *Builder's Reuse and Recycling Guide*.
- Began planning for Holiday Source Reduction campaign. Tentative outreach includes participating in County's "Give the experience" ad campaign, holiday collection schedule promotion, tree collection schedule, and Jack Emory food and clothing drive.
- Began lesson plan development with MUSD curriculum coordinators and 5 volunteer teachers to expand the *Recycling & Composting Project* into the middle schools.
- Began planning citywide distribution of the County's new Junk Mail Reduction Kit. Kits tentatively scheduled to be mailed out in mid-January.

- New Household Dump Day flyer was mailed to all Milpitas residents in late September. Flyer included entrance requirements, current regulations and costs.
 - Continued promoting Home Composting classes to the residents of Milpitas.
 - Continued participation on City task force regarding code enforcement of solid waste and urban run off matters.
 - Continued internal battery recycling program. Over 600 pounds of batteries have been recycled in 2003.
 - Participated with representation at Technical Advisory Committee meetings.
 - Participated with representation at Public Education Subcommittee meetings.
 - Participated with representation at Household Hazardous Waste Subcommittee meetings.
- Continued monthly coordination meetings with BFI Waste Services and tracked service issues and planning expectations

RECOMMENDATION: Note receipt and file.

RASRAC October 28, 2003

Agenda Packet Materials

1. Agenda October 28, 2003
2. Unapproved Minutes for July 22, 2003
3. August 6, 2003 Responses to 7-22-03 Inquiries
4. Item #1: Committee Bylaws
5. Item #2: October 7th City Council draft meeting minutes.
6. Item #3: Staff Activities: School newsletter, builder's reuse and recycling guide, Rose School flyer and door hanger, household dump day flyer and junk mail kit.